



AQUATIC INVASIVE SPECIES COORDINATOR – SHAWANO AND MENOMINEE COUNTIES

The Fox-Wolf Watershed Alliance (FWWA) is making a difference and so can you! FWWA is working with partners to protect, restore and sustain the water resources of Wisconsin's Fox-Wolf River Basin. FWWA is expanding our programming to include Aquatic Invasive Species Coordination for Shawano and Menominee Counties and is seeking a coordinator to aide in program development and implementation.

JOB DESCRIPTION

The Aquatic Invasive Species Coordinator is a full time position that will work out of our Kimberly office as well as a remote office in Shawano County. The AIS Coordinator – Shawano and Menominee Counties is responsible to work in cooperation with other agencies/partners to update and implement a comprehensive AIS prevention program for Shawano and Menominee Counties. This work includes but is not limited to, inventory and evaluation; monitoring and/or control of current or potential invasive species as well as leading a rapid response effort for any new infestations identified; watercraft inspection; lake monitoring; outreach; grant writing; and any other aspects of an invasive species program that may arise. The AIS Coordinator reports to and works with the Watershed Coordinator for Shawano and Menominee Counties. We are looking for a self-motivated, independent and detail-oriented individual who is passionate about the mission of FWWA. Full details are listed below.

ESSENTIAL JOB FUNCTIONS

- Clean Boats, Clean Waters – Serve as regional coordinator for Clean Boats, Clean Waters watercraft inspection activity. Work with statewide CBCW coordinator and other counties to streamline delivery of training and materials. Maintain working list of lakes/boat landings with active CBCW efforts and prioritize lakes/boat landings for new CBCW efforts. Work with local groups and interns (when applicable) to ensure complete and accurate data reporting into SWIMS. Conduct 200 hours of CBCW per season including weekends and holidays.
- Citizen Lake Monitoring – Serve as regional coordinator for Citizen Lake Monitoring Network aquatic invasive species monitoring. Work with statewide CLMN coordinator and other counties to streamline delivery of training and materials. Maintain working list of lakes with active CLMN efforts and prioritize lakes for new CLMN efforts. Work with local groups to ensure complete and accurate data reporting into SWIMS.
- Administrative Duties – Complete all AIS grant reports, documentation and correspondence as necessary or requested. Share success stories and photos with statewide AIS contacts through AIS listserv. Develop region wide maps for particular AIS species of concern to include lakes deemed “susceptible” by DNR criteria. Ensure that data is reliable, accurate, and compatible with statewide data tracking systems (SWIMS). Oversee applicable Fox-Wolf grants.
- Public Education and Outreach – Work with all interested partners to build a strong public outreach program. This program may include, but is not limited to; bait shop dealers, fishing contests, lake association contests, waterfowl hunting clubs, greenhouses and nurseries, school science classes, etc. A component of this outreach will be the maintenance of AIS signage at all public/private waterfront access points.

- Rapid Response – Coordinate a Regional rapid response team to assist the WDNR, Counties and lake associations with any new AIS infestations (existing or newly identified) and to establish a containment and control program. Currently partnering with organizations to respond to Japanese knotweed infestation.
- Aquatic Plant Management – Work with lakes groups to monitor and map aquatic plants and develop native plant protection and non-herbicide invasive plant control plans. Help plan, implement, and conduct aquatic invasive species manual removal strategies for current AIS infestations and any infestations that may be identified in the future.
- Terrestrial Invasive Species – Coordinate county plans and activities for the prevention and control of terrestrial invasive species.
- Serve as Coordinator, Liaison, and Mentor for all AIS functions in the Region, partnering with lake associations, County, State, Federal & Tribal agencies, to include but not limited to, grant applications & reporting, permits & licensing procedures, project development and implementation, establishing strategies for the prevention and control of AIS, participation in meetings, email listserv, training sessions, research participation, and any other events that may occur. Create, expand and nurture an active network of stakeholders interested in AIS issues in the region.
- Supervise, train and coordinate scheduling of any invasive species staff including CBCW interns.

POSITION REQUIREMENTS

KNOWLEDGE, SKILLS, ABILITIES:

- Ability to self-start and to work independently without close supervision.
- Experience with Microsoft Office suite (including Excel and Power Point).
- Working knowledge of website updating using Wordpress.
- Excellent and effective interpersonal and customer service skills and experience including strong oral and written communication skills
- Ability to identify and survey aquatic macrophytes, and conduct water quality monitoring. Plant identification experience is beneficial with a focus on aquatic species.

QUALIFICATIONS:

- Bachelor's Degree, preferably in a natural resources or equivalent combination of training and relevant work experience desired.
- One or more years of relevant work experience.
- Demonstrated experience in building networks and coordinating projects with multiple stakeholders.

OTHER REQUIREMENTS

- Possession of a valid Wisconsin driver's license and access to an insured, reliable vehicle for job use.
- Willingness to work between FWWA office in Kimberly and remote office in Shawano County.
- The work requires some physical exertion related to rough terrain, carrying equipment, and climbing steep banks, wading in shifting lake/stream beds, gathering of vegetation for sampling which includes repetitive upper body motions, bending and twisting to inspect boats and trailers.
- Ability to operate and maneuver a vehicle with a boat trailer attached.
- Evening, weekend, and holiday hours will be required as necessitated by the demands of the position.
- WI DNR boating safety certificate within six months of hire.

APPLICATION INSTRUCTIONS

The Fox-Wolf Watershed Alliance is an Equal Opportunity Employer and we'd love to hear from you! **To ensure your application is considered, interested candidates should forward resumes to the following email address: jessica@fwwa.org by Friday April 5, 2019.** Position will remain open until it is filled. We look forward to hearing from you! Questions? Contact Emily at emily@fwwa.org.

*Please note that Fox-Wolf Watershed Alliance does not offer health/dental insurance at this time.