



# Soil and Water Conservation Technician (Conservation, Sanitation, and Zoning)

**Grant County** is recruiting for a Soil and Water Conservation Technician for its **Conservation, Sanitation, and Zoning Department**. This position performs technical services for Grant County Conservation, Sanitation and Zoning Department and assists other soil and water technicians in the form of resource inventory, conservation planning and design and installation of conservation practices.

## Minimum Qualifications

### Education:

1. Graduation from high school or high school equivalency
2. Associate degree in soil and water conservation, natural resources, civil structural engineering or any other job related field
3. Bachelor's degree preferred

### Experience:

1. Two years of experience in land conservation principles and practices including environmental protection, agricultural practices and sanitation work
2. Experience or training in personal computer use with word processing, spreadsheet, engineering CAD software and Geospatial Information Systems (GIS)

### Other:

- Possession of a valid driver's license

Note: Equivalent combinations of job related education and experience may be considered

**How to Apply:** A [Grant County application for employment](#) and [job description](#) may be obtained at [www.co.grant.wi.gov](http://www.co.grant.wi.gov) or by contacting the Grant County Personnel Department (608)723-2540. **Letter of interest, resume, and Grant County Application are required.** Application materials will be accepted at the following location.

## Grant County Personnel

111 S. Jefferson St.  
PO Box 529  
Lancaster WI 53813

*This is an **Affirmative Action/Equal Employment Opportunity employer (AA/EEO)**. All qualified applicants are encouraged to apply including minorities, veterans, women, and persons with work related limitations.*



@GrantCountyEmploymentOpportunities

## GRANT COUNTY JOB DESCRIPTION

**TITLE:** Soil and Water Conservation Technician

**DEPARTMENT/ AGENCY:** Conservation, Sanitation, and Zoning Department

**IMMEDIATE SUPERVISOR:** Administrator of Conservation, Sanitation, and Zoning Department

**PAY RANGE:** H

**FLSA:** Exempt - Professional

### **NATURE OF WORK**

This position performs technical services for Grant County Conservation, Sanitation and Zoning Department and assists other soil and water technicians in the form of resource inventory, conservation planning and design and installation of conservation practices.

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#### Knowledge, Skills and Abilities:

1. Knowledge of basic topography and survey fundamentals, cartography and the operation of topographic surveying equipment
2. Knowledge of conservation practice engineering, hydrology, GIS and construction and farming practices
3. Ability to attain and maintain Engineering Job Approval (EJA) through the WI DATCP/USDA NRCS system
4. Ability to establish and maintain effective working relationships with other employees, agencies, public officials and the general public
5. Ability to communicate effectively, both orally and in writing, including making public presentations
6. Ability to operation and maintain equipment used in surveying, design, and construction of soil and water practices including but not limited to personal computer, soil auger, rod, clinometer, hand level, total station, laser level and GPS

### **ESSENTIAL FUNCTIONS**

Under general direction

1. Identify resource concerns for the installation of conservation practices

2. Conduct topographical surveys
3. Designs, performs layouts, inspects and certifies soil and water conservation practices such as: dams, waterways, diversions, stream crossings, contour strips, barnyards, manure storage facilities and stream bank protection
4. Coordinate contractor/landowner meetings
5. Develop and revise conservation farm plans for landowners
6. Conducts public education programs on conservation issues as assigned
7. Write, edit and compile quarterly news articles related to conservation issues
8. Attend training to maintain EJA and current knowledge of conservation issues
9. Perform such other duties as may be assigned

### **SUPERVISION RECEIVED**

General and specific assignments are received and work is performed according to methods and procedures with allowance for some independence in judgment in accomplishing the assignments

### **SUPERVISION EXERCISED**

Possible field supervision of certain employees or student trainees

### **ENVIRONMENTAL FACTORS**

Work is performed both in an office setting and outside; outdoor work is performed along waterways, ponds, and in barnyards under all weather conditions including extremes of heat and cold, wet and humid, and exposure to noise, dust and fumes; duties require traveling to various locations and traversing rough terrain while carrying survey equipment

### **CLOSING STATEMENT**

This description has been prepared to assist in evaluating duties, responsibilities and skills of this position. It is not intended as a complete list of specific responsibilities and duties, nor is it intended to limit duties to those listed. It is understood that the supervisor has the right to assign, direct, and modify duties and responsibilities.

Revised 02/28/2022