



Wisconsin's State Inter-Agency Training Committee

SITCOM's Mission: *To maintain and strengthen a statewide team of well-trained conservation professionals that carry on Wisconsin's rich history of conserving soil and water resources through a coordinated and efficient partnership.*

Meeting Notes

Tuesday, December 13, 2022 / 8:30-10:30 a.m.

Looking Back: Approve September 13, 2022 Minutes – Approved by consensus

Looking Forward: [2023 Meeting Dates Survey](#) *Does our timeline correctly align with our members' needs?*

WI Land+Water Conference, March 1-3, 2023 at Chula Vista Resort in Wisconsin Dells

Who would be interested and available for the booth and one/more sessions?

40 breakout sessions; registration opens Thursday. Michael working on two Wednesday sessions for newer employees, need some SITCOM members for meet and greet portions.

ACTION: NEED VOLUNTEERS FOR TABLE/BOOTH AND AT LEAST THREE FOR EACH WEDNESDAY AFTERNOON SESSION (1:45-2:45PM AND 3:15-4:15PM). MICHAEL TO EMAIL MEMBERS TO SOLICIT VOLUNTEERS, NO PLANNING INVOLVED.

2023-24 Needs Assessment Proposed Timeline: *Are we anticipating all steps and challenges along the way?*

Other Challenges and Opportunities:

Future Hybrid Meetings: *Can we hit each "area" next year?*

Would like to have meetings in different parts of the state: either 1) hybrid meetings like today in 4 different locations or 2) virtual meetings plus 1-2 in-person "events." Kevin – virtual option should be included due to county travel budgets. We'll stay virtual in March because of WI Land+Water conference, but try for in-person in June.

ACTION: MICHAEL WILL LOOK FOR A MORE CENTRAL MEETING LOCATION

SITCOM Development:

Operational Guidance Review Team Update - Introduce, review, and explore proposed updates to SITCOM's operational guidance. Vote to approve these changes, and identify areas for revision as needed.

Proposed updates sent via email. Subcommittee met to revise document.

How do you turn a "good idea" into an actionable outcome?

Changes in **RED**, including addition of SITCOM Initiatives. Included a way to advance our efforts, how to move forward as a team. **BIG ASK:** How do we get there? Via the ability to create subcommittees. Everyone participates in at least one per year as an advisor (your input, guidance, feedback). Michael shared proposed ad hoc subcommittees for 2023. Appendix includes a proposal for a satellite committee – get everyone in same room to share what they're doing regarding training and learning (once a year).

Questions? Reactions to subcommittee: good way to explore new avenues; Nate – more likely on board if given a task; align with what you're already doing; Pam – would like to have mentor subcommittee; Dan – some outside folks would be beneficial to have in some of the groups.

Voted on approving updates via Zoom poll. Want everyone on board. Continued discussion in March.

- Vote passed and Operational Guidance approved

2023-24 Needs Assessment Survey Draft

Explore and test survey draft and identify areas for revision as needed. Preview data metrics collected and identify missing measures or insights needed. **Vote to approve draft structure (not finished survey).** Assemble final review team and check for alignment with timeline.

- Vote passed and New Needs Assessment Format approved

Breakout groups viewed old survey and new draft survey. Reduced the burden of questions to get a clearer understanding of training needs. NRCS will now use the data from AgLearn rather than a survey. Getting a team together to review: Pam, Kevin, - Michael will do follow-up feeler. Perhaps ask people how they are documenting their professional development? Might need it down the road. Kevin has records back to 2003. If you know someone who could review to make sure their areas are represented in survey. Best way to sort topics. Survey will roll out before next SITCOM meeting.

Review team identified by Christmas; first meeting early January; draft completed second week of January; final revisions; fourth week of January preview survey rollout plan. Pam will identify key NRCS people and share draft for feedback.

ACTION: MICHAEL WILL FOLLOW-UP SOLICITING SURVEY REVIEWERS

Member Updates:

AITCOM Updates

Drew – no training plan yet, meeting today and one tomorrow (dependent on weather)

Stacy – AITCOM meeting Dec. 2 (tribal partners didn't make it), the training on stream crossing cancelled due to COVID; catalog for 2023 plans – tour stream crossings in spring, inviting county or town officials and provide details on how they could get assistance, which expanded to Forest Service who's doing watershed planning; 9KE planning development – check in with Andrew. Next mtg Feb.

Kevin/Karl – loop in Forest Service with ACPF? Good idea – contact Chris Ester in Park Falls.

Pete – catalog created; training leans heavily towards engineering, some planning; basic trainings repeated because of number of new employees.

Kelli – behind more than usual; want to diversify topics and get new people; catalog will include things that didn't get done in 2022.

Ryan – similar to others, meeting on Thurs to finalize trainings

[CHRIS LEFT MEETING]

2022 Workplan Updates

Other Training Updates

Training Evaluations and Highlights

Ad-hoc Committee Opportunities and Suggestions: See 2023 Operational Guidance

Future Plans:

- a. Next Meeting: 2023 Dates TBD
- b. Future Meeting: 2023 Dates TBD