

# Wisconsin Land and Water Conservation Association

## LWCB ELECTION POLICY: 2018

As described in Chapter 92 of Wisconsin State Statutes, WI Land+Water is responsible for electing three Land Conservation Committee members to serve on the state Land and Water Conservation Board (LWCB). The following policies and procedures have been adopted by the WI Land+Water Board of Directors for the 2016 LWCB elections:

1. In November of odd-numbered years, WI Land+Water staff will distribute the bylaws of LWCB and this document to all Land Conservation Committee (LCC) Chairs and Departments (LCD).
2. WI Land+Water Bylaws request each WI Land+Water Area Association to nominate one candidate to serve on the LWCB for a two-year term.
3. Each LWCB candidate nominated by an Area Association shall submit his or her name and a one page biography or resume to the WI Land+Water office by January 31, 2018. By February 9, 2018, WI Land+Water staff will distribute an election ballot and a copy of each candidate's biography to every LCC Chair and LCD office included on the WI Land+Water listserv. Each county is responsible for local distribution of the information and coordinating the LCC votes. If the LCC Chair does not have email, the LCD office shall be responsible for local distribution.
4. The election ballot shall contain a list of LWCB nominees and lines for county name, signature of the LCC representative or their designee, and the date signed.
5. WI Land+Water Bylaws dictate that every county is allowed one vote for LWCB elections, which may be cast by an LCC representative or their designee.
  - a. All ballots shall be filled out completely or will be discarded. To be considered complete, a ballot shall include votes for three LWCB candidates, the name of the county, a signature of the LCC designee and the date signed.
  - b. Votes can be cast during the 2018 annual conference or by absentee ballot. Elections close at 6:00 pm on Thursday of the annual conference.
  - c. All absentee ballots shall be received at the WI Land+Water office by FAX, email or US mail time-stamped or postmarked by March 2, 2018, using the contact information listed at the bottom of this document.
6. A copy of all absentee ballots shall be verified by the WI Land+Water Executive Director and be brought to the convention in a sealed box and will remain sealed until counting occurs.
7. All LWCB candidates will have an equal opportunity to address those in attendance during a general session at the annual conference.
8. The WI Land+Water President will appoint two ballot clerks to oversee the vote counting.
  - a. The candidates with the three highest vote counts shall be declared the LCC representatives to the LWCB.
  - b. The candidates with the fourth and fifth highest vote counts shall be declared alternate LCC representatives to the LWCB in respective order.

9. Election results will be announced at the annual business meeting, and posted on the WI Land+Water Membership listservs and website by the following Friday. Copies of all completed ballots will be maintained at the WI Land+Water office until the following election.

Send absentee ballots time-stamped or postmarked by March 2, 2018 to:  
WI Land+Water, 131 W. Wilson St., #601, Madison, WI 53703  
FAX: 608-441-2676  
Email: [chris@wisconsinlandwater.org](mailto:chris@wisconsinlandwater.org)

Approved by the WI Land+Water Board of Directors October 22, 2015.